



CORPORATE Membership Details

6 rue Zurlinden - 1207 Geneva
Email: info@sara-relocation.com
www.sara-relocation.com

CORPORATE MEMBERSHIP FORM

Corporate Membership of SARA is open to those organisations that draw on services and products provided by relocation specialists for the company and their employees.

As a Corporate Member you will:

- Be entitled to being listed on the Association's Website;
- Be given the opportunity to advertise at member's rate in all SARA publication or on the website
- Be given the opportunity to submit a profile of your organisation in the Association's newsletter
- Be invited to attend all relevant meetings, seminars and conferences at members rate

Please note that Corporate members:

- Are not eligible to vote
- May not display the Association's logo

Requirements for admission as a Corporate Member:

- Be a multinational company using external relocation services for their expatriates
- Be willing to participate to meetings, seminars and conferences about relocation as speakers and/or participants in order to promote quality services
- To complete the attached application form
- To promote SARA Code of Conduct

Cost:

- Joining fee: CHF 300.-
- Annual fee: CHF 200.-

SARA will review Subscription fees annually
A non profit making organisation



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SECTION 1 GENERAL INFORMATION

Company or Trading Name:

Full Name:

Position:

Address:

Country: Telephone N° /s:

Fax N°: Email:

Website: VAT/TVA number.....

Other relevant information e.g. Is your company a subsidiary of another Company?
.....

EuRA Member: yes/no/application pending ?.....



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SECTION 2 REFEREES

NOMINATED BY: , Founding or Full member of SARA.

OR OTHER:

1. Company name :
Contact name:
E-mail :
Phone and Fax :

I/weof
apply for CORPORATE MEMBERSHIP of the Swiss Association of Relocation Agents and agree to promote the rules of conduct and objectives of the SARA.

I/we hereby indemnify and hold harmless the Swiss Association of Relocation Agents against any claims arising from my/our activities.

I/we enclose CHF 100.-, non-reimbursable, for the administration fee and will pay CHF 400.-, being CHF 200.- rest joining fee and CHF 200.- Corporate Membership annual subscription. Payment are not subject to VAT.

Membership will become valid after Corporate Membership is confirmed and full payment has been received.

Signed:

Date and place:.....



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CODE OF CONDUCT

- Every member shall abide by the objectives and rules of the Association
- Members will abide by the Swiss, federal and cantonal legislation
- Members will always work solely in the best interest of the clients by whom they are retained
- Members will not misrepresent themselves, the service which they offer, any subject property, or the Association
- Members will ensure that each client is aware of the terms and conditions upon which the services are being supplied
- Any alleged breach of the rules of conduct will be evaluated by the Executive Committee. The decision will be binding.
- Members will treat with confidence all information supplied by clients
- Members may not accept any commissions, payments or other inducements offered by any third party as a result of transaction undertaken on behalf of a client without the prior knowledge and agreement of that client
- A member shall not seek business or conduct business by improper or illegal means
- All members will indemnify and hold harmless the Association against any claims arising from their activities.
- Members shall not misrepresent their class of membership nor will they claim membership when their membership has ceased.
- Members engage themselves not to be involved in any financial links with a third party (i.e. real-estate agencies)
- Members must not establish third party financial affiliation (i.e. real estate agencies).



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CODE OF CONDUCT (rest)

- Members will pay their employees according to work legislation and provide adequate professional insurance

We have read and understand these rules and agree to promote them at all times.

Signed by Date

On behalf of*

* please insert the name of your company